



# RAJMATA JIJAU SHIKSHAN PRASARAK MANDAL'S Arts, Commerce & Science College


(SPPU ID. - PU/PN/ACS/161/2001 & CAAP011670) (AISHE code -41724) (Jr. Index No.:- 11.16.026)  
(Permanently Affiliated to Savitribai Phule Pune University, Pune & Approved by Govt. of Maharashtra)  
(Affiliated to HSC, Pune and Approved by Higher Secondary Education, Govt. of Maharashtra)  
NAAC Accredited 'B' Grade, UGC- 2f & 12B, ISO 9001-2015 & ISO 14001-2015, Green Campus  
Opp. Amphenol Company, Near Datta Mandir, Landewadi, Bhosari, Pune - 411 039.  
Email: rjspmcs@ gmail.com, rajmata\_college@yahoo.co.in Website: www.rjspmcollege.ac.in  
Contact No.: 7020987679, 7559207459

## \*Metric Number- 5.1.4

### Year-wise Minutes of Meeting

Sr.No	Committee Name	Academic Year
2	Student Grievance Minutes of Meeting	2021-22
		2020-21
		2019-20
		2018-19
		2017-18



  
I/C Principal  
Rajmata Jijau Shikshan Prasarak Mandal's  
Arts, Commerce and Science College  
Landewadi, Bhosari, Pune-39.

# **Student Grievance Minutes of the Meeting**

**RAJMATA JIJAU SHIKSHAN PRASARAK MANDAL'S  
Arts, Commerce & Science College**

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Opp. Amphenol Company, Near Datta Mandir, Landewadi, Bhosari, Pune -411039.

Tel : 020-27124910 Fax: 020-27124338 e-mail: [rajmata\\_college@yahoo.co.in](mailto:rajmata_college@yahoo.co.in)

Web: [www.rjspmcollege.ac.in](http://www.rjspmcollege.ac.in)

**Minutes of Meeting held on 12/04/2022 are as follows:**

1. To take a review of grievances collected for year 2021-22.
2. Discussion on resolving the received grievances.

**Following actions are taken on meeting held on 12/04/2022:**

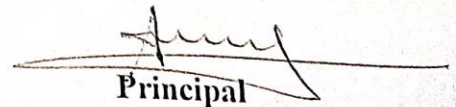
1. Grievances received from Department of commerce about Black board and Drinking water, has resolved in two months.
2. Grievances received from Department of BBA about Window curtain and Green board has resolved in two months.
3. Grievances received from Department of Arts about increasing number of copies of books in library have resolved in one and half month.
4. Grievances received from Department of Arts about demand of usage of computer laboratory twice in week is resolved in one week.



In-charge



IQAC Coordinator



Principal



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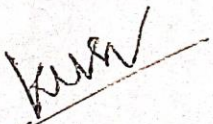
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**Minutes of Meeting held on 11/10/2021 are as follows:**


1. To inform Student about submitting Grievance to Head of department.
2. Grievances for Academic year 2021-22 have to be collected from all departments.
3. The cases will be attended promptly on receipt of written grievances from the students.
4. The cell formally will review all cases and will prepare statistical reports about the number of cases received.
5. The cell will give report to the concern authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the concern authorities.

**Following actions are taken on meeting held on 11/10/2021:**

1. Notice for students to submit their grievance is issued.
2. All department /Sections are informed to collect grievances from students.
3. All department /Sections are informed to give report to the concern authority about the cases attended if any .

  
Incharge

  
IQAC Cordinator

  
Principal



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**Minutes Of Meeting held on 12/03/2021 are as follows**

1. To take a review of grievances collected for year 2020-21 .
2. Discussion on resolving the received grievances.

**Following actions are taken on meeting held on 12/03/2021**

1. During Covid-19 due to lockdown situation the grievance for academic year 2020-21 was conducted on online mode by. Google form for grievance made available on college website
2. No grievances are received from any department, no action were taken.
3. The committee reported that no grievances from students.

Incharge

IQAC Cordinator

Principal





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## Minutes of Meeting held on 11/09/2020 are as follows

1. To inform Student about submitting online Grievance to Head of department.
2. Grievances for Academic year 2020-21 have to be collected from all departments.
3. The cases will be attended promptly on receipt of written grievances from the students.
4. The cell formally will review all cases and will prepare statistical reports about the number of cases received.
5. The cell will give report to the concern authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the concern authorities.
6. Designing of online Google form for grievance submission.

## Following actions are taken on meeting held on 11/09/2020

1. Notice for students to submit their online grievance is issued.
2. All department /Sections are informed to collect online grievances from students .
3. All department /Sections are informed to give report to the concern authority about the cases attended if any .
4. For online grievance submission, the form was designed and provided to students through college website.

Incharge



IQAC Coordinator

Principal



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Date: 07/08/2019

To

All Honourable members of Student Grievance cell

Rajmata Jijau Shikshan Prasarak Mandal's ACS College

Bhosari, Pune

Dear Sir/Madam

It is pleasure to inform all committee members of student Grievance cell that meeting of student Grievance cell of Academic year 2019-20 is scheduled on 10/08/2019 .

The brief agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

**Minutes Of Meeting**

1. To Decide Policy of Student Grievance cell.
2. The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.
3. The cases will be attended promptly on receipt of written grievances from the students.
4. Grievances for Academic year 2019-20 have to collected from all departments.
5. The cell formally will review all cases and will prepare statistical reports about the number of cases received.

**Following members were present for the meeting**

Dr. Gautam Bhong (Principal)

Prof. Sachin Chavan (IQAC Cordinator)

Prof. Swarupa Kulkarni (Incharge)

Prof. Pranita Marodkar (Member)

Prof. Rupa More (Member)

Prof. Sajit Khandekar (Member)

*Kunj*  
Program Incharge

*10*  
IQAC -  
Cordinator



*G. Bhong*  
Principal



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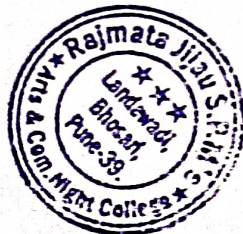
## Minutes of Meeting held on 12/08/2018 are as follows

1. To inform Student about submitting Grievance to Head of department.
2. Grievances for Academic year 2018-19 have to be collected from all departments.
3. The cases will be attended promptly on receipt of written grievances from the students.
4. The cell formally will review all cases and will prepare statistical reports about the number of cases received.
5. The cell will give report to the concern authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the concern authorities.

*Kun*  
Professors - Incharge

*[Signature]*  
IC Ac-coordinator

*[Signature]*  
Principal







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**Minutes of Meeting held on 20/08/2017 are as follows**

1. To inform Student about submitting Grievance to Head of department.
2. Grievances for Academic year 2017-18 have to be collected from all departments.
3. The cases will be attended promptly on receipt of written grievances from the students.
4. The cell formally will review all cases and will prepare statistical reports about the number of cases received.
5. The cell will give report to the concern authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the concern authorities.

*Kun*  
program - Incharge

*[Signature]*  
IQ AC-coordinator

*[Signature]*  
Principal

