

RAJMATA JIJAU SHIKSHAN PRASARAK MANDAL'S Arts, Commerce & Science College

(SPPU ID. - PU/PN/ACS/161/2001 & CAAP011670) (AISHE code -41724) (Jr. Index No.:- 11.16.026)
(Permanently Affiliated to Savitribai Phule Pune University, Pune & Approved by Govt. of Maharashtra)
(Affiliated to HSC, Pune and Approved by Higher Secondary Education, Govt. of Maharashtra)
NAAC Accredited 'B' Grade, UGC- 2f & 12B, ISO 9001-2015 & ISO 14001-2015, Green Campus

Opp. Amphenol Company, Near Datta Mandir, Landewadi, Bhosarl, Pune - 411 039.


Email: rjspmacs@gmail.com, rajmata_college@yahoo.co.in Website: www.rjspmcollege.ac.in
Contact No.: 7020987679, 7559207459


Ref.No.: RJSPM/ACS/

Date:
Internal Quality Assurance Cell (IQAC)

A.Y.2023-2024

Sr.No.	Name of Member	Representation	Designation
1	Dr.K.G. Kanade	Chairmen	Principal
2	Hon. Mr. Sudhir Mungase	Member	Industrial Representative
3	Hon. Mr. Vikrant Lande	Member	Management Representative
4	Hon. Mr. Ajit Gavhane	Member	Local Society Representative
5	Prof. Kiran Chaudhari	Member	Senior Faculty Representative
6	Dr. Sajit Khandekar	Member	Faculty Representative
7	Dr. Sugriv Adal	Member	Faculty Representative
8	Prof. Madhuri Londhe	Member	Faculty Representative
9	Dr. Pravin Cholake	Member	External Member
10	Mrs. Ashwini Bhosale- Chavan	Member	Senior Administrative Officer
11	Mr. Tejas Waghulde	Member	Alumni Representative
12	Mr. Akash Shetty	Member	Student Representative
13	Prof. Sachin Chavan	Member Secretary	IQAC Coordinator


Prof. Sachin Chavan
IQAC Coordinator
(Internal Quality Assurance Cell)


Dr. K.G.Kanade
Principal





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Date: 2/07/2023

Internal Quality Assurance Cell (IQAC)

Notice


To,
All the Honorable Members of IQAC,
Rajmata Jijau Shikshan Prasarak Mandal's
Arts, Commerce and Science College, Bhosari, Pune -39

Dear Sir/Madam,

It is pleasure to inform you that the Second meeting of the Internal Quality Assurance Cell of academic year 2023-24 of Rajmata Jijau Shikshan Prasarak Mandal's Arts, Commerce and Science College, Landewadi, Bhosari, Pune is scheduled on 8th July 2023 at 11am at IQAC. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Thanking You,


Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)


Dr. Ashok S. Patil
Principal



Copy to:

- 1) President (for kind information of Honorable President)
- 2) Registrar (for kind information of Registrar)
- 3) All Members (External & Internal) of IQAC for information and necessary action please.

IQAC Meeting Dated On: 08/07/2023

Agenda of the Meetings:

Item No.	Subject
1	To confirm the minutes on Previous meeting of the IQAC.
2	To contrive on admission accomplished for current Academic Year.
3	To approved the academic calendar as per criteria of SSR for academic, curricular and extracurricular activities of each department
4	Formation of different college committees.
5	To consider and approve the proposal on organization of Faculty Development Program.
6	To discuss the plan for Submission of SSR
7	Any other subject with permission of the Chairman. -To make a strategy for enhancement of placements in campus.



Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)

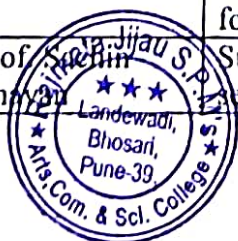


Dr. Ashok S. Patil
Principal



At the outset, IQAC, Co-Ordinator Prof. Sachin Chavan welcomed the Chairperson and all members of the IQAC, then agenda items were taken up for discussion.

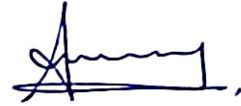
Agenda	Matter raised by	Resolution	Action taken
1. To confirm the minutes on Previous meeting of the IQAC.	Prof.Sachin Chavan	The coordinator discussed the previous meeting and minutes and they were confirmed unanimously.	-
2. To contrive on admission accomplished for current Academic Year.	Dr. Ashok Patil	It was resolved that Admission committee should put more effort for effectual admission especially for science departments.	The action plan was prepared to enhance the enrollment in science faculty. Admission committee took more effort for increasing admission by counseling and giving advertisement in media.
3. To approved the academic calendar as per criteria of SSR for academic, curricular and extracurricular activities of each department	Prof. Sugriv Adal	It was decided that details of all activities and events enlisted from each department and collected by Academic Planning Monitoring Committee (APMC). The APMC will prepare Academic calendar of A.Y. 2023-24	Academic Planning and Monitoring Committee obtained details of all activities and events from each department and committees. All these activities were planned and Academic Calendar of A.Y. 2023-24 has been prepared successfully.
4. Formation of different college committees to handle curricular, co-curricular and extracurricular activities.	Dr. Ashok Patil	By considering the guidelines of SPPU and as per the suggestion of higher authorities, Principal and IQAC committee members, different college committees were formed.	As per the suggestion of IQAC members different college committees were formed and work was distributed among respective committee members for smooth functioning. Timely reports were submitted by respective committee chairman to IQAC.
5.To consider and approve the proposal on organization of Faculty Development Program.	Prof. Sachin Chavan	Suggestion for organization of Faculty Development Program was accepted and approval was given for the same. Importance of FDP was discussed in-depth and hence it was decided to submit the proposal for the same for approval.	Four days Faculty Development Program was conducted on 3 rd October to 6 th October 2023 on "New Education Policy on University Curriculum".
6. To discuss the plan for submission of SSR	Prof. Sachin Chavan	Suggestion was given for sending the SSR to NAAC	SSR was successfully submitted on 17/08/2023



<p>7. Any other subject with permission of the Chairman. -To make a strategy for enhancement of placements in campus.</p>	<p>Prof. Sachin Chavan</p>	<p>Suggestions were accepted from respective department heads and placement coordinator. Also organize different pre-placement activities and carrier counseling session must be organize for student.</p>	<p>Suggestions were accepted from respective department heads and placement coordinator. MOU was done with Magic Bus India foundation. Organize different pre-placement activities and carrier counseling session student.</p>
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Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)

Dr. Ashok S. Patil
JIC Principal

Internal Quality Assurance Cell (IQAC)

Date: 9th Oct 2023


Notice

To,
All the Honorable Members of IQAC,
Rajmata Jijau Shikshan Prasarak Mandal's
Arts, Commerce and Science College, Bhosari, Pune -39

Dear Sir/Madam,

It is pleasure to inform you that the Second meeting of the Internal Quality Assurance Cell of academic year 2022-23 of Rajmata Jijau Shikshan Prasarak Mandal's Arts, Commerce and Science College, Landewadi, Bhosari, Pune is scheduled on **13th October 2023 at 11am** at IQAC. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Thanking You,


Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)


Dr. K.G. Kanade
Principal

Copy to:

- 1) President (for kind information of Honourable President)
- 2) Registrar (for kind information of Registrar)
- 3) All Members (External & Internal) of IQAC for information and necessary action please.



IQAC Meeting Dated On: 13th October 2023

Agenda of the Meetings:

Item No.	Subject
1	To confirm the minutes on Previous meeting of the IQAC.
2	To consider and approve to start new professional courses from academic year 2024-25
3	To discuss the plan for training and implementation online assessment on ERP system
4	To Discuss the plan on Digitalization for quality education
5	Planning for research inspiration through the IPR and Avishkar based activities
6	To consider and approve plan for MoU's and linkages.
7	To consider and approve the proposal on organization of Conference/Workshop/Seminars
8	To consider and approve the proposal from NSS and SDO to conduct Extension Activities for students
9	To discuss the plan to upgrade ICT facilities and upgradation in learning resources and research facilities
10	To consider and approve plan to organize Intercollegiate activities
11	To make a strategy for enhancement of placements in campus
12	Any other subject with permission of the Chairman a) To Upgrade Wi-Fi b) Discussion on SSR Submission and DVV clarification status


Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)


Dr. K. G. Kanade
Principal



Minutes of Meeting Dated:13th October 2023

Agenda	Matter raised by	Resolution	Action taken
1. To confirm the minutes on Previous meeting of the IQAC.	Prof. Sachin Chavan	The coordinator discussed the previous meeting and minutes and they were confirmed unanimously.	-
2.To consider and approve to start new professional courses from academic year 2024-25	Dr.K.G. Kanade	It was resolved that we will send the proposal to start new courses like BCA(science),Forensic Science and B.Sc.(Cyber Security)in next academic year 2024-25. It was decided that all the necessary documents should be collected to send the proposal.	College has submitted the proposal to Savitribai Phule Pune University to start BCA (Science) course.
3.To discuss the plan for training and implementation online assessment on ERP system	Dr.K.G. Kanade	It was resolved that for online assessment of students training of new ERP system is given to all faculty members and they should provide assignments and test to students in online mode	As per discussion training is given by ERP committee to all staff members with respect to this the faculty members faculty members conducted and assignments online and conducted as per plan.
4. To Discuss the plan on Digitalization for quality education	Dr. Pravin Cholke	As per the discussion instructions were given to the faculty and students for usage of ICT tools, PPT, online platforms like YouTube Videos ,Swayam ,NPTEL, MOOC and Virtual lab for enhancing teaching experience.	All the faculty of various department recorded the video lectures and used different ICT tools for enhancing learning and teaching experience
5.Planning for research inspiration through the IPR and Avishkar based activities	Dr. K.G. Kanade	Proposal was put forward to consider and approve to conduct IPR Workshop and research activities like Avishkar, Science	The college organized Avishkar program at college level



		Exhibition to motivate students for innovative thinking and research in emerging fields.	under IPR and Innovation cell as per guidelines given by parent university.
6.To discuss plan for MoU's and linkages	Mr. Sudhir Mungase	Suggestions are given to PG departments to form more functional MoU's, Collaborations and linkages with National and International institutes	All concern dept. instructed to have more MOU's in consultation with industries.
7.To consider and approve the proposal on organization of Conference/Workshop/ Seminars	Dr. Sajit Khandekar	As per discussion instructions were given to the Head of Departments to Organize International Seminar/Workshops for PG Departments and National Seminar/ Workshops for UG Departments	The seminar on "ShramSanskar Shibir was conducted.
8.To consider and approve the proposal from NSS and SDO to conduct Extension Activities for students	Dr. Sugriv Adal	It was resolved that to inculcate social awareness organize subject related Extracurricular /extension activities through student participation	The NSS conducted New Voter registration drive, Health Checkup camp and Biotech dept. visited to National AIDS Research Institute Bhosari, Pune on World AIDS day.
9.To discuss the plan to upgrade ICT facilities and upgradation in learning resources and research facilities	Prof.Sachin Chavan	Proposal of Central Instrumentation facility and Language Labs are accepted and approved by IQAC to increase Research culture among students Establishment of PBCS facility for banking services for commerce department and Recording studio for online platform .Upgradation in Library and Laboratories.	College upgraded the Library as per requirement. The college has been established two recording studios, one language laboratory and PBCS facility.
10.To consider and approve plan to organize Intercollegiate activities	Dr. K.G. Kanade	Instructions are given to respective committee heads to organize	Guest lecture Research Perspectives



		different Curricular and co-curricular activities as well as arrange lectures by eminent speakers for holistic development of students	:Aptitude And Attitude by Dr. Dinesh Amalnerkar was conducted by Biotech dept.
11.To make a strategy for enhancement of placements in campus	Prof. Madhuri Londhe	It was resolved that Establish industry institute interface cell to enhance placement and internship	It is advised to conduct pre-placement activity under placement cell
12. Any other subject with permission of the Chairman a) To Upgrade Wi-Fi b) Discussion on SSR Submission and DVV clarification status and payment of NAAC	Prof. Sachin Chavan	Proposal for Wi-Fi upgradation is accepted by IQAC .Discussion regarding DVV clarification status and Payment of NAAC with Honorable IQAC member was done.	The college has submitted the DVV clarification and made second level SSR payment.



Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)




Dr.K.G.Kanade
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Contact No.: 7020987679, 7559207459

Ref.No.: RJSPM/ACS/ 17612023-24

Date: 06/01/2024

To,

Hon.Mr. Ajit Gavhane

IQAC, Member

Rajmata Jijau Shikshan Prasarak Mandal's

Arts, Commerce & Science College,

Bhosari Pune - 411039

Subject: Invitation for 3rd Internal Quality Assurance Cell (IQAC) Meeting of
A.Y. 2023-24.

Respected Sir,

With reference to the above cited subject, we are cordially inviting you for
Internal Quality Assurance Cell (IQAC) meeting which is scheduled on **Thursday,**
11/01/2024 at 10:00 am. at IQAC room.


We, take this opportunity to express our gratitude towards you and inviting you for IQAC
Meeting. We shall be glad to meet you in person and request your honorable presence for
the same.

Thanking You.

With Regards,

The Agenda for the meeting:

1. To confirm the minutes on previous meeting of the IQAC.
2. Discussion of NAAC criteria wise accreditation result and benchmark.
3. To discuss action plan for second term of all departments.
4. To discuss use of ERP system for academic activities.
5. Discussion of strengthening the research via Innovation and Idea cell.
6. To organize National/ International Seminar/Conference/Workshop.
7. Use of ICT facilities- YouTube as online platform.
8. To make a strategy for enhancement of placements in campus.
9. To organize NEP -2020 CBCS workshop by IQAC.
10. To discuss the elocution competition on the eve of "Rajmata Jijau" Birth anniversary.
11. Any other subject with permission of the Chairman.


Prof. Sachin Chavan
IQAC, Co-ordinator




Dr. K.G. Kanade
Principal

Rajmata Jijau Shikshan Prasarak Mandal's
Arts Commerce and Science College

3rd IQAC Meeting Dated On: 11/01/2024

Agenda of the Meetings:

Item No.	Subject
1	To confirm the minutes on Previous meeting of the IQAC.
2	Discussion of NAAC criteriawise accreditation result and benchmark
3	To discuss action plan for second term of all departments
4	To discuss use of ERP system for academic activities
5	Discussion of strengthening the research via Innovation and Idea cell
6	To organize National/ International Seminar/Conference/Workshop
7	Use of ICT facilities- Youtube as online platform
8	To make a strategy for enhancement of placements in campus
9	To organize NEP -2020 CBCS workshop by IQAC
10	To discuss the elocution competition on the eve of "Rajmata Jijau" Birth anniversary
11	Any other subject with permission of the Chairman


Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)


Dr. K. G. Kanade
Principal



Minutes of Meeting Dated: 11/01/2024

Agenda	Matter raised by	Resolution	Action taken
1. To confirm the minutes on Previous meeting of the IQAC.		The coordinator discussed the previous meeting and minutes and they were confirmed unanimously.	-
2. Discussion of NAAC criteriawise accreditation result and benchmark.	Dr. K.G. Kanade	It is resolve that, the criteria-II, will be more strengthen by recruiting teaching staff with Ph.D./NET/SET qualification. Criteria-III will be strengthen by applying for research grants and conduct more extension activity. Criteria-V will be strengthen by increasing Scholarship to reserved category and enhancing placement drive and students progression. The criteria-VI will be strengthen by organizing more number of FDP's.	The dept. of biotechnology applied for research grant to Maharashtra gene Bank, Nagpur. The scholarship by intuition was enhanced as compared to previous academic year 2022-23.
3. To discuss action plan for second term of all departments.	Prof. Sachin Chavan	It is resolved that, to get activity planner of each dept. from HOD's to conduct Curricular and Extra-curricular activities at dept. level and submit the report for the same to IQAC.	All HOD as per suggestion given the activity planner was prepared
4. To discuss use of ERP system for academic activities.	Prof. Madhuri Londhe	It is resolved that All HOD's of dept. and their respective faculty to conduct MCQ's based test on covered module in January 2024 and submit the report to IQAC.[Criteria-II]	The MCQ test was conducted successfully by all dept. using Mastersoft ERP
5. Discussion of strengthening the research via Innovation and Idea cell.	Dr. Pravin Cholke	It is resolved that, to conduct IPR Workshop and research activities to motivate students for innovative thinking and research in emerging fields, as per strategic perspective	The innovation cell applied for research grant to Maharashtra Gene Bank project Nagpur on 16/02/2024



		plan of IQAC [Criteria-III]. Also plan to get funding for research from agency like CSIR, DBT, and DST-FIST etc.	
6. To organize National/ International Seminar/Conference/Workshop.	Dr.Sugriv Adal	It is resolve that, the dept. of Biotech and Computer conduct the Seminar/Conference at National level on emerging trends in their field in the month of March -2024 first week.	International workshop on Innovation, Patent and Entrepreneurship on 08/02/2024
7. Use of ICT facilities- Youtube as online platform.	Mrs. Ashwini Bhosale	It is Resolved that the teachers of Various dept. to record the Youtube videos of lectures and uploading of it to institutional Youtube channel and provide link to respective class students. The recorded video must have duration 30 mins or more.	The faculty of all departments recorded videos and published on college youtube account.
8. To make a strategy for enhancement of placements in campus.	Prof. K.Y. Chaudhari	It was resolved that to have more tie-ups with industries and conduct the placement drive for UG and PG at the end of academic year. To strengthen the cell give more emphasis on Pre-Placement activities.	The college has plan to conduct Industry, Institute Interface Meet in the Month of July 2024
9. To organize NEP -2020 CBCS workshop by IQAC.	Prof. Sachin Chavan	It is resolved that the IQAC should organized the NEP-2020 CBCS workshop to know the CBCS system for effective delivery of curriculum to all teaching faculty of various dept.	The plan is made to organize the FDP workshop on “Human values and Value based education” in collaboration with Bahai Academy, Shivajinagar Panchgani.
10. To discuss the elocution competition on the eve of “Rajmata Jijau” Birth anniversary	Dr. K.G. Kanade	It is resolved that, the cultural committee send the notice to various dept. and conduct the elocution competition for UG and PG students on the eve of ““Rajmata Jijau” birth anniversary.	The cultural committee to organized elocution competition for all the students on the eve of : Rajmata Jijau” birth



			anniversary on 11/01/2024
11. Any other subject with permission of the Chairman To Revised IQAC committee as per Binary system.	Prof. Sachin Chavan	It is resolve that as per new binary accreditation system of NAAC, form the criteria wise committee.	The Criteria wise committee draft was prepared.



Prof. Sachin Chavan
IQAC, Coordinator
(Internal Quality Assurance Cell)



Dr. K.G. Kanade
Principal

